

Guidelines for Registration for Attendance at the Meeting, Attending the Meeting,  
Asking Questions or Expressing Opinions, Proxy Appointment, Vote Casting, and Vote Counting

1. Registration for Attendance at the Meeting

Shareholders or proxies, who wish to attend this Annual General Meeting of Shareholders via electronic means (e-Meeting), are required to submit a request form in advance. Please study the Procedures for Attending the Meeting via Electronic Means (e-Meeting) attached hereto as Enclosure 9. The Company will open the system for submission of the request form for attending the meeting from 17 - 29 April 2026, during business days and business hours (between 8.30 – 17.00 hours) until the close of the meeting. The required documents to be prepared in advance for submission of the request form are as follows:

1.1 Individual person

In the case of a shareholder attending the meeting in person

A copy of a valid photo-ID document issued by a governmental authority such as a national identification card, a government official ID card, a driving license, an international driving license, a foreigner identification card, a passport, etc. (“**identification document**”).

In the case of a shareholder appointing a proxy to attend the meeting

- (a) Proxy Forms A or Form B (as enclosed with the Notice of the Shareholders’ Meeting), duly completed and signed by the grantor and the proxy, and affixed with stamp duty of THB 20;
- (b) A copy of the identification document of the grantor;
- (c) A copy of the identification document of the proxy.

Copies of all documents must be certified as true copies by the document owner.

Non-Thai shareholders are required to provide English translations for documents not originally in English. The translations must be certified as true and correct by the shareholder. If a document is executed in a foreign country, it must be notarized by a Notary Public.

## 1.2 Juristic person

### In the case of an authorized representative of a shareholder attending the meeting in person

- (a) A copy of the shareholder's Affidavit or Certificate of Incorporation issued by the Department of Business Development, Ministry of Commerce, or a competent authority of the country where the juristic person is located, specifying the name of the juristic person, the authorized signatory, conditions or restrictions on signing authority, and the address of the head office, with current information and issued not more than 1 year prior to the date of the Shareholders' Meeting;
- (b) A copy of the identification document of the authorized representative of the juristic person.

### In the case of a shareholder appointing a proxy to attend the meeting

- (a) Proxy Form B (as enclosed to the Notice of the Shareholders' Meeting), duly completed and signed by the grantor and the proxy, and affixed with stamp duty of THB 20;
- (b) A copy of the shareholder's Affidavit or Certificate of Incorporation issued by the Department of Business Development, Ministry of Commerce, or a competent authority of the country where the juristic person is located, specifying the name of the juristic person, the authorized signatory, conditions or restrictions on signing authority, and the address of the head office, with current information and issued not more than 1 year prior to the date of the Shareholders' Meeting;
- (c) A copy of the identification document of the authorized representative of the juristic person;
- (d) A copy of the identification document of the proxy.

Copies of all documents must be certified as true copies as follows: (1) in the case of an individual's document, the document owner must certify the true copy of his/her document; and (2) in the case of a juristic person's document, the authorized representative of the juristic person must certify the true copy together with the company's seal affixed (if any).

Foreign juristic person are required to provide English translations for documents not originally in English. The translations must be certified as true and correct by the authorized representative of the juristic person. If a document is executed in a foreign country, it must be notarized by a Notary Public.

1.3 In the event that foreign shareholders appoint a custodian in Thailand as the depository and share custodian.

- (a) Proxy Form C (as enclosed to the Notice of the Shareholders' Meeting), duly completed and signed by the grantor and the proxy, and affixed with stamp duty of THB 20;
- (b) A copy of the custodian business license;
- (c) A copy of the custodian's Affidavit or Certificate of Incorporation issued by the Department of Business Development, Ministry of Commerce, or a competent authority of the country where the juristic person is located, specifying current information of the name of the juristic person, the authorized signatory, conditions or restrictions on signing authority, and the address of the head office, with current information and issued not more than 1 year prior to the date of the Shareholders' Meeting;
- (d) A copy of the identification document of the authorized representative of the custodian;
- (e) A copy of the identification document of the proxy;
- (f) A copy of power of attorney from the shareholder authorizing the custodian to sign the proxy form on the shareholder's behalf.




Copies of all documents must be certified as true copies as follows: (1) in the case of an individual's document, the document owner must certify the true copy of his/her document, (2) in the case of a juristic person's document, the authorized representative of the juristic person must certify the true copy together with the company's seal affixed (if any).

Foreign shareholders or foreign juristic persons are required to provide English translations for documents not originally in English. The translations must be certified as true and correct by the shareholders or authorized representative of the juristic person (as the case may be). If a document is executed in a foreign country, it must be notarized by a Notary Public.

The Company will refuse registration of the shareholders or proxies to attend the Shareholders' Meeting in any of the following cases:

- a. The proxy form is incorrectly, incomplete, or not affixed with stamp duty of THB 20;
- b. The grantor or the proxy has not signed the proxy form;
- c. Material information in the proxy form has been amended without the grantor's signature certifying each such amendment;
- d. A copy of the Affidavit or Certificate of Incorporation issued more than 1 year prior to the date of the Shareholders' Meeting;
- e. The required identification documents of the grantor or the proxy are incomplete.

Remark Shareholders can enquire additionally about the process or any difficulties in registration for attending the e-Meeting via Inventech Call Center by the following channels:

-  02-460-9220
-  @inventechconnect
-  Available during 17 – 29 April 2026, between 8.30 – 17.30 hours. (Only on business days, excluding public holidays).

## 2. Attending the Meeting

- 2.1 On Wednesday 29 April 2026, from 12.00 hours onwards (2 hours prior to the commencement of the meeting), shareholders or proxies may click the registration link provided in the approved notification email to log in and access the Inventech Connect system.
- 2.2 After logging into the Inventech Connect system, shareholders or proxies shall press the “Register” button, verify and confirm the user account, and then press the “Join Attendance” button. (Upon completion of this step, the shareholders or proxies shall be deemed to have dully registered for attendance at the meeting, and the number of shares held will be counted as a quorum).
- 2.3 In the event of any system disruption during the meeting, shareholders or proxies will be notified via email to resume the meeting via the backup system.
- 2.4 Shareholders or proxies are required to remain in the meeting until the completion of each agenda item and cast their vote before voting for such agenda item is closed. In the event that a shareholder or proxy leaves the meeting or logs out of the system before voting on any agenda item is closed, the shareholders’ shares shall not be counted as part of the quorum and shall not be included in the vote counting for that agenda item. However, leaving the meeting or logging out of the system for any agenda item shall not deprive the shareholder or proxy of the right to resume the meeting and vote on subsequent agenda items.

## 3. Asking Questions or Expressing Opinions

Before voting on each agenda item, the Chairman of the Meeting will provide participants with an opportunity to ask questions or express opinions on matters relating to such agenda item as appropriate. Shareholders or proxies who wish to ask questions or express opinions may proceed as follows:

- 3.1 Please select the agenda item on which you will to ask questions or express opinions and then press the “Question” button. In the event that participants wish to ask questions via text message, they may type the question or opinions and press the “Send” button.
- 3.2 In the event that participants wish to ask questions via visual and audio systems, the participants shall select the “Enquire via picture and sound” button, then press the “OK” button to confirm the queue. Upon receiving a signal to ask a question, participants shall press the “Join as Panelist” button, and then press the “Allow” button to enable camera and microphone. Before asking each question, participants are requested to state their first name, last name, and status, i.e., whether attending as a shareholder or as a proxy of which shareholder, so that the Company may accurately record the minutes of meeting.

In this regard, the Company will answer questions at the meeting only on matters relating to agenda items subject to voting. For any questions or suggestions relating to the meeting agenda raised by the shareholders but not answered during the meeting, the Company will summarize the questions and answers as an appendix to the minutes of the shareholders' meeting, and will disclose them on the Company's website within 14 days from the date of the meeting.

#### 4. Proxy Appointment

The Company has prepared 3 proxy forms as prescribed by the Department of Business Development as follows:

- Proxy Form A is a general proxy form which is simple and non-complex;
- Proxy Form B is a proxy form specifying clear and detailed of authorization items;
- Proxy Form C is a proxy form used only in the case where the shareholder is a foreign investor who appoints a custodian in Thailand as the share depository and custodian.

The Company has delivered the aforesaid proxy forms together with the Notice of the Shareholders' Meeting as Enclosure 7 for shareholders who are unable to attend the meeting in person to another person or an independent director of the Company, whose details appear in Enclosure 6, as proxy to attend the meeting and vote on the shareholder's behalf. Shareholders may download the proxy forms from the Company's website at <https://investor.thailife.com/en/document/shareholder-meetings>, and submit them to the Company **by Friday, 24 April 2026 at 17.00 hours** for further preparation for the meeting. Shareholders may alternatively submit the proxy documents during the electronic registration process for participation via electronic means (e-Meeting).

#### 4.1 Appointment of Another Person as Proxy

- 4.1.1 The grantor shall appoint only 1 proxy to attend the meeting and cast votes on his/her behalf. The grantor may not divide the number of shares among multiple proxies for separate voting.
- 4.1.2 The grantor shall complete the proxy and sign it, and shall ensure that the proxy also signs the proxy form completely and correctly.
- 4.1.3 In the event of any amendment to the proxy form relating to any agenda item, a grantor must countersign such amendment; otherwise, the Company shall deem the proxy “not entitled to vote” on such agenda item.

#### 4.2 Appointment of an Independent Directors as Proxy

Shareholders may appoint only one of the following independent directors of the Company as proxy:

- **Mr. Niphon Hakimi, Independent Director and Chairman of the Audit Committee**  
Age: 70 years old.  
Address: Thai Life Insurance Public Company Limited, Company Secretary Office, 8<sup>th</sup> floor, no. 123 Thai Life Insurance Building 1, Ratchadapisek Road, Din Daeng Sub-district, Din Daeng District, Bangkok 10400, or
- **Mrs. Metinee Chalodhorn, Independent Director, Chairman of the Nomination and Remuneration Committee and Audit Committee Member**  
Age: 71 years old.  
Address: Thai Life Insurance Public Company Limited, Company Secretary Office, 8<sup>th</sup> floor, no. 123 Thai Life Insurance Building 1, Ratchadapisek Road, Din Daeng Sub-district, Din Daeng District, Bangkok 10400.

#### 5. Vote Casting

- 5.1 For voting on each agenda item, in accordance with the Company's Articles of Association, Article 43, 1 share shall represent 1 vote. A shareholder who has a special interest in any matter proposed for a resolution shall not be entitled to vote on such matter, except for voting on the election of directors, which shall not be subject to any prohibitions.
- 5.2 In the event that a shareholder appoints a proxy or an independent director of the Company to attend the meeting on his/her behalf and has duly marked “**approval**”, “**disapproval**”, or “**abstention**” in the proxy form in accordance with the prescribed procedures, the Company shall record such voting instructions in advance in the system and shall combine such votes with the votes cast by other shareholders at the meeting.

- 5.3 For voting on each agenda item, the Chairman of the Meeting shall request the meeting to cast votes through the electronic meeting (e-Meeting) system. Meeting participants shall select only one of the following voting options: “**Approval**”, “**Disapproval**”, or “**Abstention**”.
- 5.4 In the event that a participant cancels his/her votes or does not cast a vote through the electronic meeting (e-Meeting) system within the voting period specified by the Company for any agenda items, the Company shall deem that such participant votes “**Approves**” on that agenda item.




## 6. Vote Counting

- 6.1 The Company shall deduct “**Disapproval**” and “**Abstention**” votes from the total number of votes of shareholders attending the meeting and entitled to vote, and the remaining votes shall be deemed “**Approval**” votes.
- 6.2 in general, resolutions shall be passes by a majority vote of shareholders attending the meeting and casting votes. In the event of an equality of votes, the Chairman of the Meeting shall have an additional casting vote, except for Agenda no.8, to consider and approve the remuneration of directors for the year 2026 and the gratuities of directors, which, pursuant to Section 90, Paragraph 2 of the Public Limited Companies Act, B.E. 2535 (1992) (as amended), requires votes of not less than two-thirds of the total number of votes of shareholders attending the meeting; and Agenda no.10, to consider and approve the amendment to the Company’s Articles of Association, which, pursuant to Section 31 of the Public Limited Companies Act, B.E. 2535 (1992) (as amended), requires votes of not less than three-fourths of the total number of votes of shareholders attending the meeting and entitled to vote.
- 6.3 The Company shall announce the resolution of the meeting for each agenda item and report the voting results to the meeting, specifying the number of “**Approval**”, “**Disapproval**”, “**Abstention**”, and “**Invalid Ballots**”. However, if vote counting for any agenda item requires additional time, the Chairman of the Meeting may request the meeting to proceed with consideration of the next agenda item to ensure continuity of the meeting. Once the vote counting has been completed, the results of such agenda item shall be announced to the meeting immediately.

### Invalid Ballots

in the event that a shareholder appoints a proxy or an independent director of the Company to attend the meeting on his/her behalf and has submitted a proxy form in advance specifying voting instructions, and thereafter, the shareholder attends the meeting and casts votes again through the electronic meeting system, the Company shall deem such vote to be an “**Invalid Ballot**”.


Remark Shareholders can enquire additionally about the process or any difficulties in registration for attending the e-Meeting via Inventech Call Center by the following channels:

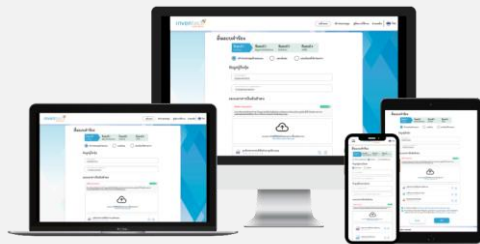
-  02-460-9220
-  @inventechconnect
-  Available during 17 – 29 April 2026, between 8.30 – 17.30 hours. (Only on business days, excluding Public holidays).

## Procedures for Attending the Meeting via Electronic Means (e-Meeting)

Shareholders and proxies who would like to attend the meeting via electronic means (e-Meeting) by yourself, you can proceed according to the procedures for submitting the request form to attend the meeting via electronic means as follows:

### Procedures for submitting the request form to attend the meeting via electronic means

1. Submit a request form to attend the meeting via an internet browser at <https://sent.inventech.co.th/TLI546478R/#/homepage> or scan this QR Code  to access the system and follow the processes:



- 1 Click the link URL or scan the QR Code from the Notice of the Shareholders' Meeting.
- 2 Choose a type of request for submitting the request form and follow 4 processes as follows:
  - 1st process: Fill in the information of shareholder.
  - 2nd process: Fill in the information for shareholder identity verification.
  - 3rd process: Verify the identity via OTP.
  - 4th process: Finish the transaction and the system will display information of shareholders again to verify the accuracy of the information.
- 3 Please wait for an email from the officer for the details of the meeting and password.

**\*\*To merge user accounts; please use the same email address and phone number\*\***


2. Shareholder(s) who wish to attend the meeting via electronic means (e-Meeting), either in person or by proxy, other than the Company's independent directors, the system for submitting the request form will be available from 17 April 2026, only on business days, between 8.30 – 17.00 hours. The registration system will be closed on 29 April 2026 until the meeting is concluded.
3. The e-Meeting system will be available for access on 29 April 2026 from 12.00 hours (2 hours before the meeting starts). Shareholders or proxies must use the provided username and password, and follow the system user manual to access the meeting.

### Proxy Appointment to the Company's Independent Director


Shareholders who wish to appoint the Company's independent director as their proxy may submit a request form via electronic means in accordance with the prescribed procedures, or send the proxy form together with supporting documents to the Company by post to the address specified below. Such documents must be delivered to the Company by 24 April 2026 at 17.00 hours.

Thai Life Insurance Public Company Limited  
Company Secretary Office, 8<sup>th</sup> Floor  
123 Thai Life Insurance Building 1, Ratchadaphisek Road, Din Daeng Sub-district,  
Din Daeng District, Bangkok, 10400

If you encounter any issue in using the Inventech Connect System, please contact the Inventech Call Center

 02-460-9220

 @inventechconnect

 Available during 17 – 29 April 2026, between 8.30-17.30 hours.

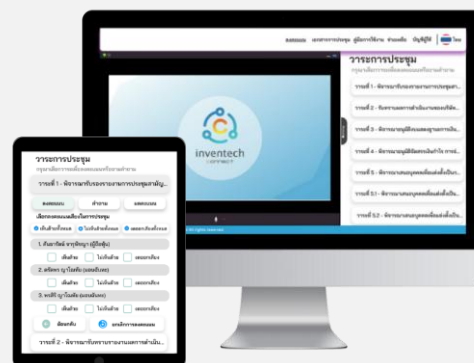
(Only on business days, excluding public holidays).



Report a problem  
[@inventechconnect](#)

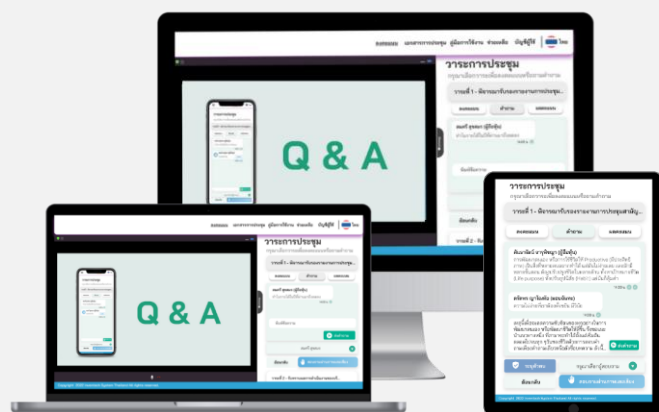
## Procedures for e-Voting

- 1 Enter the email address and password received via email or request for an OTP
- 2 Click the “Register” button to enter the system. Your shareholding will be counted toward the quorum.
- 3 Click the “Join Attendance” button, then click the “Acknowledge” button.
- 4 Select the agenda item as specified by the Company.
- 5 Click the “Vote” button.
- 6 Cast your vote as desired.
- 7 The system will display your latest voting selection.



In case meeting participant wishes to cancel the latest vote, please click the “Cancel Vote” button. If the meeting participant does not cast any vote via the e-Meeting system within the voting period specified by the Company, the Company will deem that the meeting participant has voted “Approve” for such agenda item.

## Procedures for asking questions via the Inventech Connect System



- 1 Asking question(s).
  - Select the agenda item as specified by the Company.
  - Click the “Question” button.
  - Type the question(s), then click the “Send” button.
- 2 Asking questions via video conference.
  - Click the “enquire via picture and sound” button.
  - Click the “OK” button to confirm your queue.
  - Please wait for the officer to assign the queue. You will be able to turn on your microphone and camera once permission has been granted.

## User manual for the Inventech Connect System



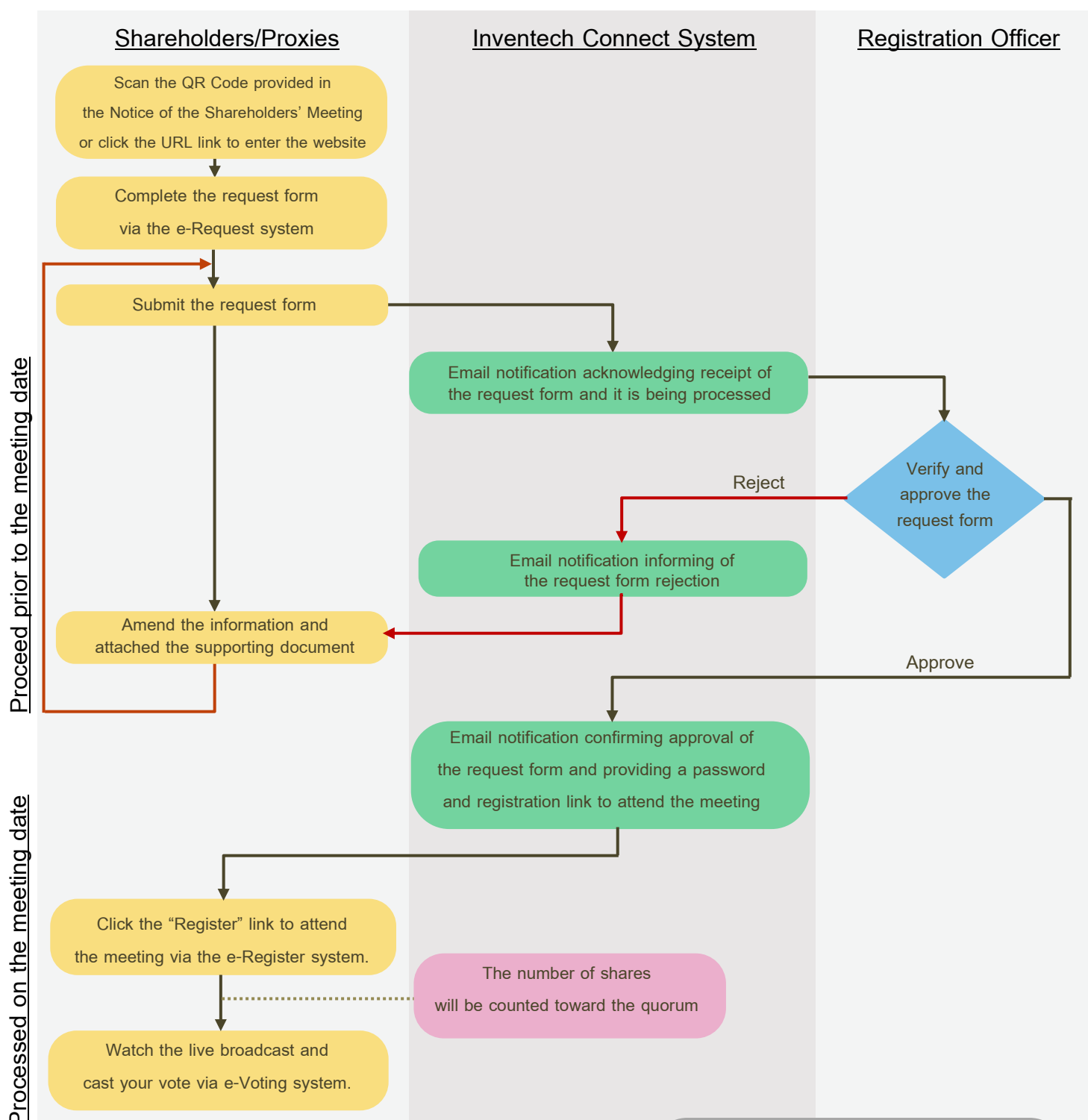
### User Manual and System Tutorial Video for the Inventech Connect System

\*Remark: The operation of the electric meeting system (e-Meeting) and the Inventech Connect system depends on the internet capability of shareholders or proxies, as well as the device and/or software installed on such device. Shareholders and proxies are requested to use the device and/or software in accordance with the specifications below to access the systems.

1. Recommended Internet speed
  - High-definition video: Minimum internet speed of at least 2.5 Mbps (recommended speed).
  - High-quality video: Minimum internet speed of at least 1.0 Mbps.
  - Standard quality video: Minimum internet speed of at least 0.5 Mbps.
2. Supported Devices
  - Smartphone/Tablet running on iOS or Android operating systems.
  - PC/Laptop running on Windows or Mac operating systems.
3. Supported Internet browsers: Google Chrome (Recommended browser) / Safari / Microsoft Edge

**\*\* The system does not support internet explorer.**

## Flowchart of the procedures for attending the meeting via electronic means e-Meeting



### Conditions of system use

#### Merge user accounts/switch accounts.

In case of where the multiple request forms are submitted using the same email address and mobile phone number, the system will merge the user accounts. If a user has more than one account, they may click the "Change account" button to log into another account, and the previously registered account will still be counted as the base number of votes.

#### Leaving the meeting.

Meeting participants may click the "Register to leave the quorum" button to exit the meeting. Your votes will be removed from the voting base for all remaining agenda items that have not yet been considered.